

Corporate and Communities Scrutiny Panel

17 March 2022

Quarter 3

Forecast Outturn 2021/22

Q3 Financial Position – COACH & CEU

| COACH & CEU | 2021-22 Gross Budget Q3 | 2021-22 Net Budget Q3 | 2021-22 Forecast Outturn Q3 | 2021-22 Forecast Variance Q3 | 2021-22 Forecast Variance Q2 | 2021-22 Forecast Variance Q1 |
|--------------------------------------|-------------------------------|-----------------------------|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| COACH - Management | 580 | 222 | 232 | 10 | -2 | -6 |
| Legal and Democratic Services | 8,154 | 5,168 | 5,304 | 136 | 20 | -55 |
| Commercial Management | 3,441 | 979 | 774 | -205 | 1 | 3 |
| Property Services | 8,744 | 359 | 355 | -4 | 43 | 44 |
| Digital, IT and Customer Services | 9,429 | 737 | 789 | 52 | -4 | 7 |
| Transformation & Change Team | 311 | 0 | 0 | 0 | 0 | 0 |
| TOTAL COMMERCIAL & CHANGE | 30,659 | 7,465 | 7,454 | -11 | 58 | -7 |
| Engagement & Communications | 1,006 | 366 | 288 | -78 | -42 | -46 |
| Health & Safety | 357 | 24 | 10 | -14 | -19 | -43 |
| HR-Core | 4,375 | 332 | 374 | 42 | 5 | -81 |
| Financial Services | 5,575 | 1,789 | 1,789 | 0 | 0 | 0 |
| Chief Executive | 382 | 377 | 371 | -6 | -8 | -8 |
| TOTAL CHIEF EXECUTIVE UNIT | 11,695 | 2,888 | 2,832 | -56 | -64 | -178 |

Key Headlines COACH & CEU

The Q3 forecast position for COACH is an improvement to that reported at Q2, with an underspend predicted of c£11k.

The favourable movement is due to a number of vacant posts in Business and Executive Support not being expected to be filled by the year end.

CEU is also reporting an underspend of £56k which is similar to Q2.

Other key variances are:-

- Additional legal costs relating to child care cases
- Forecast overspends within the Complaints Team (part of Digital, IT and Customer Services)
- Forecast underspend within Democratic Services due to reduced supplies and services budgets including printing and paper
- Reduced staffing costs within Content and Communications

Q3 Financial Position – Communities

| Communities Revenue Forecast | 2021-22 Gross Budget Q3 | 2021-22 Net Budget Q3 | 2021-22 Forecast Outturn Q3 | 2021-22 Forecast Variance Q3 | 2021-22 Forecast Variance Q2 | 2021-22 Forecast Variance Q1 |
|------------------------------------|-------------------------------|-----------------------------|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 | £'000 |
| Strategic Libraries | 12,453 | 4,268 | 4,407 | 139 | 139 | 0 |
| Museum Services | 776 | 657 | 655 | -2 | -1 | 2 |
| Archives & Archaeology | 3,649 | 1,514 | 1,597 | 83 | 96 | 95 |
| Greenspace & Gypsy Services | 1,841 | 196 | 239 | 43 | 0 | 0 |
| Community Services Leadership Team | 207 | 207 | 214 | 7 | -2 | -2 |
| Registration & Coroner | 2,212 | 881 | 881 | 0 | 0 | 0 |
| Public Analyst | 69 | 2 | 2 | 0 | 0 | 0 |
| Trading Standards | 871 | 122 | 108 | -14 | -5 | -12 |
| Communities and Partnerships | 354 | 354 | 89 | -265 | -265 | -3 |
| TOTAL COMMUNITIES | 22,432 | 8,201 | 8,192 | -9 | -38 | 80 |

Key Headlines Communities

As at Q3, the year end forecast for Communities is a broadly break-even position.

The area of Communities and Partnerships is now being reported to this panel (rather than through the Children's Panel) and is identifying an underspend due to use of Covid funding to support one off costs across Community Services.

Other key variances are:-

- Reduction in expected income within Archives and Archaeology
- Reduction in income in The Hive due to vacant space which previously generated an income stream
- Additional costs associated with Gypsy Services due to higher building maintenance spend on remedial works following electrical inspections
- Reduced staffing costs within Trading Standards